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# Banbridge Hockey Club

## *Rules*

## **Name and Objectives**

### **1. Name**

The Club is called Banbridge Hockey Club (“The Club”).

### **2. Objectives**

2.1 The objectives of the Club are:

2.1.1 To play the game of hockey in accordance with the rules of The International Hockey Federation (FIH), The European Hockey Federation (EHF), The Irish Hockey Association (IHA) and The Ulster Hockey Union (UHU).

2.1.2 To promote, maintain and encourage the playing of, and interest in, the amateur game under these rules and make the game an accessible, competitive or recreational option for all persons regardless of age, ability, gender, race, ethnicity, religious belief, sexuality or social/economic status.

2.1.3 To take part in competitions and tournaments arranged by FIH, EHF, IHA or UH, or in such other matches as may be arranged or approved by the Club.

2.1.4 To maintain Clubmark status.

2.2 The provision and maintenance of the Club premises.

2.3 All other lawful things as are incidental to or are considered by the Executive Committee to be desirable or conducive to the attainment of the foregoing objects of the Club.

### **3. Colours**

The colours of the Club shall be red, yellow and black. Players participating in Club matches shall wear appropriate Club kit.

## **Management**

### **4. Executive Committee**

4.1 The management of the Club (except as otherwise provided by these rules) is deputed to an Executive Committee of a President, a Vice-President, an Honorary Secretary, an Honorary Treasurer and seven (7) other Honorary, Life or Full members, who must normally have served at least on a sub-committee, all of whom must be elected at the Annual General Meeting.

4.2 The Executive Committee will consist of six (6) male and five (5) female members, unless either section is unable to fulfill their entitlement, in which case the Executive Committee will consist of willing and capable members in any proportion.

## **5. Election of members of Committee**

- 5.1 Other than in exceptional circumstances determined by the Executive Committee, the President shall automatically ascend from the role of Vice President and serve two (2) consecutive years in office before returning to the role of Vice President for a further year.
- 5.2 Other than in exceptional circumstances determined by the Executive Committee, the Vice-President shall serve one (1) year in office prior to ascending to the role of President and a further one (1) year in office after the completion of the term as President as set out in rule 5.1. The Vice President shall retire upon completion of the second year in the role and shall not be eligible for immediate reelection in this role.
- 5.3 The Honorary Secretary, Honorary Treasurer and the seven (7) members elected to the Executive Committee shall normally each serve a minimum of two (2) years in office.
- 5.4 At each Annual General Meeting three (3) members of the Executive Committee, who have fulfilled the conditions set out in rule 5.3, excluding the President and the Vice-President, must retire but are eligible for re-election.
- 5.5 The members of the Executive Committee must retire in order of length of service, and in case of equal length of service the order of retirement will be determined by the Executive Committee.
- 5.6 Those members of the Executive Committee who have not attended at least half of the meetings held during the year (unless due to illness) shall retire and shall not be eligible for re-election for the ensuing year.
- 5.7 Each candidate for election to any vacancy on the Executive Committee, with the exception of the President and the Vice- President, shall be proposed by any two Honorary, Life or Full members for election to the Executive Committee by notice in writing to the Honorary Secretary at least seven (7) days before the Annual General Meeting, and the Honorary Secretary must immediately post the proposals in the Club premises.
- 5.8 Election of members to the Executive Committee shall be by ballot if necessary. Voting lists must be issued containing in alphabetical order all the names so nominated, and showing the names of the proposers.
- 5.9 Every Honorary, Life or Full member of the Club is entitled, but not obliged, to vote for as many candidates as there are vacancies to be filled and no more. All voting shall be on the basis of one vote per eligible member and no voting by proxy is permitted.
- 5.10 Up to the number of vacancies, the candidates who receive most votes must be declared elected, and in the case of two or more candidates receiving an equal number of votes, revoting shall be carried out for the tied candidates all other candidates having been deemed either elected or eliminated. Should a tie remain, a revote shall be carried out following whatsoever additional input from the candidates the Chairman shall deem appropriate. Should a tie still remain a determination shall be made by using the Chairman's casting vote or drawing lots.
- 5.11 The Executive Committee shall have the option to co-opt up to an additional 4 members to the committee. These members will have voting rights. Any member so appointed must retire at the next Annual General Meeting but remains eligible to be elected or co-opted as a member of the Executive Committee at a future meeting.

## **6. Vacancies on Executive Committee**

- 6.1 The Executive Committee may appoint an Honorary, Life or Full member to fill any casual vacancy on the Executive Committee until the next Annual General Meeting.
- 6.2 Any member so appointed must retire at the next Annual General Meeting but may be elected as a member of the Executive Committee at that meeting. This can count as the rotation noted in 5.5.

## **7. Duties of the Honorary Secretary**

- 7.1 The Honorary Secretary shall deal with the day to day administration of the Club.
- 7.2 The Honorary Secretary shall attend all Executive Committee meetings and other general meetings of the Club and shall keep minutes of the proceedings at all such meetings. Such minutes when proposed, adopted and signed by the President, or the chairman of the meeting in their absence, at a subsequent meeting shall be deemed conclusive of the truth of the matters therein contained.
- 7.3 The Honorary Secretary shall be responsible for dealing with the renewal of the registration of the Club in compliance with the Registration of Clubs (NI) Order 1996 or any statutory amendment or re-enactment thereof.
- 7.4 The Honorary Secretary shall be responsible for attending to all correspondence on behalf of the Club.
- 7.5 The Honorary Secretary shall be responsible for arranging disciplinary hearings and appeals where necessary, in compliance with these Rules.

## **8. Duties of the Honorary Treasurer**

- 8.1 The Honorary Treasurer shall be responsible for Finance and Membership.
- 8.2 The Honorary Treasurer shall receive the subscriptions of members as well as other monies that may be paid from time to time into their hands by any person on account of the Club.
- 8.3 The Honorary Treasurer shall be responsible for the same and place them in a bank to the credit of the Club.
- 8.4 The Honorary Treasurer shall pay all accounts after they have been approved by the Executive Committee and shall furnish a statement of receipts and expenditure to the Annual General Meeting and whenever required to do so by the Executive Committee.
- 8.5 The Honorary Treasurer shall take all necessary steps to ensure compliance by the Club with the Registration of Clubs (Accounts) Regulations (NI) 1997.

## **9. Executive Committee Roles**

- 9.1 The 7 members of the Executive Committee shall take responsibility for the following key areas and form sub committees if required.
  - 9.1.1 Bar
  - 9.1.2 Finance and Membership
  - 9.1.3 Fundraising and Social
  - 9.1.4 Grounds and Facilities
  - 9.1.5 Junior Hockey
  - 9.1.6 Media, Communications and PR

9.1.7 Senior Hockey

9.1.8 Strategic Development

9.2 Any sub-committee convened by a member of the Executive Committee should consist of not less than three (3) additional Club members (of any category) appointed by the Executive Committee member.

9.3 The Executive Committee may also from time to time appoint from among its number such other sub-committees and additional officers and deputies as it deems necessary.

9.4 All sub-committees should **normally** report monthly to the Executive Committee and must conduct their business in accordance with its directions.

## **10. Meetings of the Executive Committee**

10.1 The Executive Committee should normally meet at least once in every month to examine the accounts and arrange the affairs of the club.

10.2 Seven (7) members of the Executive Committee in attendance shall constitute a quorum. Attendance by conference call, or similar, may be counted as attendance.

10.3 Minutes of all the proceedings of the Executive Committee must be taken and must conform to the requirements of the Registration of Clubs (Accounts) Regulations (N.I.) 1997 or any amendment to or re-enactment of the said regulations.

## **11. Resignation/removal from the Executive Committee**

11.1 An Executive Committee Member may resign from the Executive Committee by tendering their resignation in writing addressed to the Honorary Secretary or orally at any duly constituted Executive Committee meeting.

11.2 A Member shall cease to be a member of the Executive Committee if they fail to attend three consecutive Executive Committee meetings without reasonable excuse.

## **12. Regulations**

12.1 The Executive Committee may from time to time make, and amend regulations (not inconsistent with these rules) as it thinks necessary for the management and well-being of the Club.

12.2 All regulations made by the Executive Committee under this rule are binding on the members until repealed by the Executive Committee or set aside by a resolution of a general meeting of the Club.

## **13. Financial year**

The financial year of the Club shall end on the 31st day of March in each year.

## **14. Audit of accounts**

- 14.1 The accounts must be audited by a person defined in Regulation 5 of the Registration of Clubs (Accounts) Regulations (N.I.) 1997 as soon as practicable after the end of the financial year.
- 14.2 The auditor must be appointed at each Annual General Meeting and must not be a member of the Club.

## **Membership**

### **15. Classification of Members**

- 15.1 Membership of the club shall be open to anyone interested in the sport on application, regardless of sex, age, disability, ethnicity, nationality, sexual orientation, religion or other beliefs, except as a necessary consequence of the requirements of hockey. The club may have different classes of membership and subscription on a non-discriminatory and fair basis. The club will keep subscriptions at levels that will not pose a significant obstacle to people participating. The club committee may refuse membership, or remove it, only for good cause such as conduct or character likely to bring the club or sport into disrepute. Appeal against refusal or removal may be made to the members.
- 15.2 Membership of the Club shall consist of the following classifications:
  - 15.2.1 Honorary members
  - 15.2.2 Life members
  - 15.2.3 Full members
  - 15.2.4 School members
  - 15.2.5 Overseas member
  - 15.2.6 Associate members
  - 15.2.7 Junior members

### **16. Qualification for Membership**

- 16.1 **Honorary members:** Shall be persons who are elected to the offices of President, Honorary Secretary or Honorary Treasurer by club members at an Annual General Meeting and shall hold their honorarium during their time in office; or, have been recommended by the Executive Committee at an Annual General Meeting and appointed by the Club thereat as Honorary members on account of being a prominent hockey player, or having rendered special service to the Club, or being distinguished in public life.
  - 16.1.1 Honorary members shall not pay a subscription, except for Honorary members still playing who will pay an amount equal to 60% of the Full Playing member subscription as determined under rule 24.
  - 16.1.2 Honorary members shall be entitled to all the benefits and privileges of full membership.
- 16.2 **Life members:** Shall be members who have been accepted as Life members in accordance with the provisions of Rule 19.
  - 16.2.1 Life members still playing will pay an amount equal to 60% of the Full Playing member subscription as determined under rule 24.
  - 16.2.2 Life members shall be entitled to all the benefits and privileges of Full membership.

- 16.3 **Full members:** Shall be persons of 18 years or over, unless otherwise defined, who are admitted to full membership of the Club and have full voting rights in the affairs and management of the Club. Each of these members will be further classified under one of the following:
- 16.3.1 Playing Members
  - 16.3.2 Casual / Social Playing Members: These members shall be eligible to play a maximum of eight (8) matches for the Club's teams during the course of the season.
  - 16.3.3 Non-Playing members
  - 16.3.4 Senior-Citizens: Shall be persons of 65 years or over.
  - 16.3.5 Student members: Shall be persons who remain in full-time education at a university, college or other institute of further education.
- 16.4 **School members:** Shall be persons of 18 years or under who are eligible to play hockey for any of the senior teams in the Club. The age at which this becomes possible is defined by the UH. School members shall have no voting rights in the affairs and management of the Club.
- 16.5 **Overseas member:** shall be persons whose normal residence is beyond the boundaries of the province of Ulster. The determination of overseas residence shall be decided by Executive Committee and there shall be no appeal from the decision of the Executive Committee in this regard. Overseas members shall have no voting rights in the affairs and management of the Club. This category of membership is eligible to play hockey for the club, provided appropriate membership fees have been paid.
- 16.6 **Associate members:** Shall be persons of 18 years or over who shall have no voting rights in the affairs and management of the Club and who shall not be admitted in such numbers to membership as will result in the number of Associate members being more than three times the number of members having such rights.
- 16.7 **Junior members:** Shall be persons who are not yet eligible to play hockey for any of the senior teams in the Club as defined in rule 16.4. Junior members shall have no voting rights in the affairs and management of the Club.

## 17. Admission of Full members

- 17.1 All Full members must be admitted by election by the Executive Committee.
- 17.2 A candidate for election who receives the votes of the majority of the Executive Committee must be declared elected.
- 17.3 No person shall be admitted as a member if in the opinion of the Executive Committee shown by simple majority, their character or conduct is such as to be injurious to the Club or for any reasonable cause the Executive Committee shall decide that such person would not be a desirable member of the Club.
- 17.4 Any candidate seeking admission to the Club must forward the appropriate application form, including name and address, to the Honorary Secretary.
- 17.5 The names and addresses of nominated new members must be displayed in a conspicuous place in the Club premises in the place where notices for the attention of members are usually displayed for at least 7 days preceding the day when a candidate comes up for election.

17.6 An interval of at least 2 weeks shall elapse between the receipt of a completed application form and the election of members.

## **18. Procedure after election**

18.1 Immediately after candidate is elected they must:

18.1.1 be given notice of their election;

18.1.2 be requested to pay the appropriate subscription;

18.1.3 be furnished with a copy of these rules.

18.2 On payment of their first subscription an elected candidate becomes a member of the Club and is entitled to all the benefits and privileges of Full membership, and agrees to be bound by these rules.

18.3 If persons are elected as members by a procedure which does not comply with these rules, they shall not be admitted to the privileges of membership until the expiration of a period of at least 2 days from the election.

## **19. Life members**

19.1 The granting of Life membership shall be at the discretion of the Executive Committee, who must seek approval at an Annual General Meeting in accordance with the rules governing such meetings.

19.2 Upon becoming a Life member the member shall make a payment representing all future subscriptions.

19.3 A Life member shall be entitled to all the privileges of full membership for life unless he ceases to be a member under the provisions of rules 21, 27, or 28.

19.4 The payment required to be made by virtue of Rule 19.2 shall be determined from time to time by the Executive Committee and agreed at the Annual General Meeting.

## **20. List of Members**

An alphabetical list of the names and addresses of every official and member of the Club shall be kept on the premises of the Club.

## **21. Resignation of members**

21.1 Any member may resign their membership by giving notice, usually in writing, to that effect to the Honorary Secretary.

21.2 Every such notice must, unless otherwise expressed, be deemed to take effect as from the next day following its receipt provided that any member giving such notice after 31st October in any year will be liable for the appropriate subscription in that year.



21.3 Any playing member giving such notice after representing the Club in the year of their resignation will be liable for the appropriate subscription due in that year.

**22. Effect of ceasing to be a member**

On ceasing to be a member of the Club a person forfeits all right to and claims upon the Club and its property and funds.

**23. Suspended or expelled members not to be admitted**

Any member who is suspended or expelled shall not be entitled to be a visitor or a guest in the Club and shall forfeit all their rights and privileges under these Rules but if suspended shall remain liable to pay their subscription during their suspension. If in office or on the Executive Committee they shall vacate their office forthwith.

**Membership Subscriptions**

**24. Subscription**

24.1 The annual subscription is whatever sum the Executive Committee determines from time to time, or as agreed at the Annual General Meeting, making special provision for the various categories of membership.

24.2 Due notice of the current annual subscription must be given by a notice posted in a conspicuous place in the Club premises in the place where notices for the attention of members are usually displayed.

24.3 The Executive Committee reserves the right to impose a pitch levy on all playing members if required.

**25. Subscription Date**

All annual subscriptions are payable by 31st October in each year without demand (except the first subscription of a new member which is payable as provided by rule 18.2)

**26. Subscriptions in arrears**

26.1 If any member fails to pay their annual subscription on or before 31st October in that year notice must be sent calling their attention to their failure to pay.

26.2 If the member does not pay the amount within 30 days from the posting of that notice, their name may immediately be posted in the club premises as a defaulter, at the discretion of the Executive Committee.

26.3 If the member's subscription is not paid by the 30th day following notification, the Executive Committee may suspend or terminate their membership.

26.4 If at any time the member gives the Executive Committee a satisfactory explanation, they may, at the discretion of the Executive Committee and on payment of arrears, be re-admitted to membership.

## **Grievances and Discipline**

### **27. Members adjudged to have brought the club into disrepute**

- 27.1 Any member who shall infringe any rule or bye-law, or whose conduct, whether on the pitch or within the clubhouse or elsewhere, who may bring the standing of the Club into disrepute, may, at the discretion of the Executive Committee, have their membership refused, suspended or terminated.
- 27.2 Any member convicted of an offence by a court of summary jurisdiction or other court, may be reprimanded, suspended or expelled, but an opportunity may be afforded to advance a defence, unless a simple majority of the members of the Executive Committee shall vote for their suspension or termination of their membership.

### **28. Discipline of members**

- 28.1 The Executive Committee may from time to time make and amend rules of behaviour and discipline for the members ("the Disciplinary Rules") not inconsistent with these rules, as it thinks necessary for the management and well being of the Club and may impose reasonable penalties for breach of any of the Disciplinary Rules and Code of Conduct.
- 28.2 The Executive Committee shall take immediate note of any breach of the Code of Conduct or these Rules and shall call a disciplinary hearing of three (3) members of the Executive Committee (The Disciplinary Panel) to consider the breach as soon as reasonably possible.
- 28.3 The Honorary Secretary must inform the member in question of the time and place of the said disciplinary hearing and the nature of the complaints against them in sufficient time to afford them a proper opportunity of offering their explanation.
- 28.4 At the hearing the member must be allowed to offer an explanation of their conduct verbally or in writing.
- 28.5 At the hearing the Disciplinary Panel may expel, suspend or limit from the privileges of membership for such period as they may decide, any member who, in the opinion of the Disciplinary Panel has acted in contravention of the Disciplinary Rules or the Rules of the Club or in a manner detrimental to the interests of the Club. The decision of the Disciplinary Panel must receive the sanction of the majority of those present at the disciplinary hearing.
- 28.6 Any member considering themselves aggrieved shall have the right to appeal to an Arbitration Panel whose decision shall be final. Any such appeal must be made in writing to the Honorary Secretary within 7 days of the decision of the Disciplinary Panel being notified to the member, and the appeal shall be heard as soon as is reasonably practicable thereafter.
- 28.7 If required, the Executive Committee shall elect not less than three (3) Honorary, Life or Full members, who are not members of the Disciplinary Panel, to constitute the Arbitration Panel. Only members of at least five (5) years standing shall be eligible for selection.

## Children

### 29. Children

- 29.1 The Club is fully committed to safeguarding the well-being of all members and particularly members under the age of 18 years. All members should at all times show respect and understanding for members' rights, safety and welfare and conduct themselves in a way that reflects the principles of the Club and guidelines contained in the UHU Code of Ethics and Good Practice for Children's Sport or any subsequent guidelines.
- 29.2 In working with young people in hockey the Club's first priority is the welfare of the young people and the Club is committed to providing an environment that will allow participants to perform to the best of their ability, free from bullying and intimidation.

## Trustees

### 30. Trustees

- 30.1 There must be not less than three (3) and not more than eight (8) Trustees of the Club.
- 30.2 The Trustees shall be appointed by the members of the Club.
- 30.3 The property of the Club (other than cash which must be under the control of the Honorary Treasurer) must be vested in them to be dealt with by them as the Executive Committee from time to time directs by resolution and an entry in the minute book is conclusive evidence of a resolution.
- 30.4 The Trustees shall be indemnified against risk and expense out of the Club property.
- 30.5 The Trustees may not be members of the Executive Committee of the Club but will be deemed Honorary members of the Club during the period of their Trusteeship.
- 30.6 The Trustees hold office until death or resignation or until removed from office
  - 30.6.1 by a resolution of the Executive Committee which may, for any reason seem sufficient to a majority of the members of the Executive Committee present and voting at any meeting, remove any Trustee from the office of Trustee.
  - 30.6.2 by a resolution at an Annual General Meeting or a Special General Meeting called for that purpose, which may for any reason which may seem sufficient to a majority of the Honorary, Life or Full members present and voting at such meeting, remove any Trustee from the office of Trustee.
- 30.7 Where by reason of the death, resignation or removal of a Trustee a new Trustee needs to be appointed, or if the Executive Committee deems it expedient to appoint an additional Trustee or additional Trustees, the Executive Committee or the membership at the Annual General Meeting or at a Special General Meeting called for that purpose, may by resolution nominate the person or persons to be appointed as the new Trustee or Trustees.
- 30.8 To give effect to a nomination:
  - 30.8.2 the Honorary Secretary is nominated as the person to appoint new Trustees of the Club within the meaning of the Trustee Act (N.I.) 1958 Section 35, and

- 30.8.2 the Honorary Secretary must by deed appoint the person or persons nominated by the Executive Committee/the membership as the new Trustee or Trustees of the Club; and,
- 30.8.3 the provisions of the Trustee Act (N.I.) 1958 apply to any appointment.
- 30.9 Any statement of fact in a deed of appointment of new Trustees, in favour of a person dealing bona fide and for value with the Club or the Executive Committee, is conclusive evidence of the fact so stated.
- 30.10 A Trustee may attend any meeting of the Executive Committee but shall not have any voting rights at such meetings.

## **General Meetings**

### **31. Annual General Meeting**

- 31.1 The Annual General Meeting of the Club must normally be held by 30th June in each year on a date and at a time to be fixed by the Executive Committee and must receive from the Executive Committee a report, balance sheet and statement of accounts for the preceding financial year.
- 31.2 fill the vacancies in the Executive Committee and appoint an Auditor for the ensuing year.
- 31.3 decide on any resolution which may be submitted to the meeting in the manner provided below.
- 31.4 fix the annual subscriptions of the Club.
- 31.5 consider any other business as determined by the Executive Committee or any Honorary, Life or Full member in attendance.

### **32 Notice of business at Annual General Meeting**

Any member who desires to move any resolution at the Annual General Meeting must give notice in writing to the Honorary Secretary not later than 30th April.

### **33 Special General Meeting**

The Executive Committee may call a Special General Meeting at any time for any special purpose, and must do so immediately upon a requisition in writing sent to the Honorary Secretary, (stating the purposes for which the meeting is required and the resolutions to be put to the meeting) from ten (10) Honorary, Life or Full members of the Club.

### **34 Convening General Meetings**

At least 14 days before the Annual General Meeting, or any Special General Meeting, notice of the meeting and the business to be transacted at it must be posted in the Clubhouse, and a copy of the notice made available to every member.

### **35 Proceedings at general meetings**

- 35.1 At all general meetings of the Club the President, or in their absence the Vice-President or a member selected by the Executive Committee, must take the chair.
- 35.2 Every Honorary, Life or Full member present is entitled to one vote upon every

motion, and in the case of an equality of votes the President may have a second or casting vote.

### **36 Quorum**

The quorum for all general meetings is fifteen (15).

### **37 Voting**

All votes shall be determined by simple majority.

### **38 Amendments**

38.1 No amendment (other than a motion for adjournment) may be moved to any resolution proposed at any Annual or Special General Meeting unless written notice of the amendment has been sent to the Honorary Secretary not less than seven (7) days previous to the meeting or the meeting consents.

38.2 Whenever notice of any amendment to be proposed is given, it must be posted in one of the Club's principal rooms immediately.

## **Registration of Clubs Legislation**

### **39. Employees**

The Executive Committee may appoint, pay and dismiss employees as it deems necessary subject always to the provisions of the Employment Rights (NI) Order 1996 and any amendment thereto, and to the general law.

### **40. Borrowing powers**

40.1 If at any time the Club in General Meeting passes a resolution authorising the Executive Committee to borrow money:

40.1.1 the Executive Committee may borrow for the purposes of the Club the amount of money (either at one time or from time to time) and at the rate of interest, in the form and manner and upon the security specified in the resolution; and

40.1.2 the Trustees must at the direction of the Executive Committee make any disposition of the Club property or any part of it and enter into any agreement in relation to the Club property as the Executive Committee thinks proper to give security for the loan and interest.

40.2 Every member of the Club, whether they vote on a resolution authorising borrowing or not, and everyone becoming a member of the Club after the passing of such a resolution, is deemed to have assented to the resolution as if they had voted in favour of it.

40.3 Until any resolution is passed that supersedes this power, the Executive Committee may borrow up to the sum of £150,000.

#### **41. Opening of Club premises**

41.1 The Club premises are open to members during such hours as the Executive Committee may from time to time determine.

41.2 The Executive Committee may close the Club premises for such times as it considers necessary for cleaning and repairs, staff holidays or where it is necessary in the interest of the Club.

#### **42. Games**

Regulations made by the Executive Committee may lay down the conditions on which any game including a gaming machine may be played on the Club premises and may prohibit any games the playing of which would in the opinion of the Executive Committee be injurious to the interests of the Club.

#### **43. Guests**

43.1 Every member may introduce guests, subject to any regulations made from time to time by the Executive Committee.

43.2 Visiting teams may be introduced as guests by the signature of one official from their team and one signature of the Club team they are visiting. The number of members of the team visiting must be provided.

43.3 Every guest must be accompanied by the member introducing them.

43.4 Immediately upon the admission of their guest(s) to the Club premises the member shall enter their name and the name of the guest(s) in a book which shall be kept for that purpose and shall show the date of each visit.

43.5 The same person, except where that person is a parent, husband, wife, civil partner or child of a member shall not be admitted as a guest of a member to the Club premises on more than 20 days in any period of 12 months.

43.6 A member shall be responsible for their guest(s) strictly observing the rules and shall not leave the Club premises before their guest(s) and guest(s) shall not be supplied with intoxicating liquor unless upon the invitation of and in the company of a member.

43.7 No one who has had their membership terminated, or whose conduct or presence on the Club premises is considered by the Committee objectionable or prejudicial to the interests of the Club, may be introduced as a guest into the club.

43.8 In the case of a sporting club only, a person upon payment of a fee to the Club may use on that day such facilities of the Club as the Executive Committee may determine from time to time and Rule 43.3 shall not apply to that person in respect of that day.

#### **44. Payment of members' accounts**

44.1 Charges for meals, refreshments and the like, and for pool and other games shall be fixed by the Executive Committee.

44.2 Every member must, before leaving the Club, ensure that all such charges (whether incurred on their own account or for a guest) are paid.

#### **45. Non-distribution to members**

- 45.1 No member may on any pretence or in any manner receive any profit, salary or emoluments from the funds or transactions of the Club, except for professional services rendered at the request of the Executive Committee.
- 45.2 All surplus income or profits are to be reinvested in the club. No surpluses or assets will be distributed to members or third parties

#### **46. Private benefit not to accrue on purchase etc of liquor**

- 46.1 No one may be paid at any time at the expense of the Club or any member of the Club any commission percentage or similar payment on or with reference to purchases of intoxicating liquor by the Club.
- 46.2 No one may directly or indirectly derive any pecuniary benefit from the supply of intoxicating liquor by or on behalf of the Club to members or guests or others apart from any benefit accruing to the Club as a whole.
- 46.3 No official and no manager or servant employed in the Club shall have any personal interest in the supply of intoxicating liquor in the Club or in the profits arising from such supply.

#### **47. Permitted hours**

The permitted hours for the supply of intoxicating liquor in the Club are as provided by the Registration of Clubs (NI) Order 1996 and may be varied from time to time by the Executive Committee in accordance with the statutory provisions for the time being in force.

#### **48. Supply of liquor**

- 48.1 Intoxicating liquor may be supplied to members and their guests for consumption on the Club premises.
- 48.2 Intoxicating liquor may not be supplied for consumption off the Club premises

#### **49. Club address not to be used for business**

No member may give the address of the Club in any advertisement or use the Club address for business purposes.

#### **50. Members' addresses**

Every member of the Club must advise the Honorary Secretary of any change of address and all notices sent to that address are considered to have been given on the day following the date of posting.

#### **51. Grievances**

Suggestions of any kind as to any matters tending to the welfare or improvement of the Club, and complaints of any kind relating to the affairs of the club shall be made to the Honorary Secretary in writing, who shall place the same before the next Executive Committee meeting.

#### **52. Actions of members**

Any member damaging or destroying property of the Club by accident or



otherwise shall promptly make good the loss or damage to the satisfaction of the Executive Committee. If the loss or damage be caused by a guest the introducing member shall make it good to the satisfaction of the Executive Committee.

### **53. Functions**

Any section, charity or member wishing to hold a function on the Club premises must make application to the Honorary Secretary in writing on the appropriate form and must undertake to comply with the provisions of the Registration of Clubs (NI) Order 1996 and the registration of Clubs (Accounting) Regulation (NI) 1997 in relation to the running of the function and the proceeds thereof. Permission to hold functions on the premises shall be granted at the sole discretion of the Executive Committee.

### **54. Distribution on Dissolution**

- 54.1 There shall be no distribution in any manner whatsoever of the profits/surplus arising from any of the activities of the Club including the supply of intoxicating liquor and other goods and services or a distribution of any assets which belong to the Club whilst the Club continues to operate as a Club under these Rules.
- 54.2 Upon dissolution of the club any remaining assets shall be given or transferred to another registered CASC, a registered charity or the sport's governing body for use by them in related community sports

### **55. Dissolution of Club**

If at any General Meeting a resolution for the dissolution of the Club is passed by a majority of the Honorary, Life and Full members present and at a Special General Meeting held not less than four weeks later (of which not less than two weeks written notice has been given to each member) and at which not less than one half of the Honorary, Life and Full members are present that resolution is confirmed by a resolution passed by a majority of two-thirds of the Honorary, Life and Full members voting on it, the Executive Committee must immediately, or at such future date as is specified in the resolution, proceed to transfer its remaining assets as per rule 54.2 above.

## **The Rules**

### **56. Interpretation of rules**

- 56.1 The Executive Committee is the sole authority for the interpretation of these rules, the disciplinary rules and the regulations made by it from time to time.
- 56.2 The decision of the Executive Committee upon any question of interpretation or upon any matter affecting the Club and not provided for by these rules or by the regulations is final and binding on the members.

### **57. Amendment of rules**

- 57.1 These rules may be added to, repealed or amended by a resolution passed at any Annual or Special General Meeting by simple majority of the members attending and voting on it.
- 57.2 The Executive Committee has power to amend the Rules where necessary to comply with statutory regulations without the requirement to seek the



consent of the members.

**58. Headings**

The headings to these rules are for ease of reference only and are not to be taken into account in their interpretation.

The foregoing Rules shall be read and interpreted in conjunction with the provisions of the Registration of Clubs (NI) Order 1996 or any statutory amendments to same.

All requirements of such Acts or Orders shall be deemed to be incorporated therein.

Should any of the above mentioned Rules conflict with or contravene the requirements of any of the said statutes such Rule or Rules shall be automatically null and void.

**Proposed and adopted by the members at an Annual General Meeting held on  
the 21st day of June 2018**

**Jo-Anne Lyttle  
President**



**Banbridge Hockey Club**

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